

Instructor: Gina Van Veen

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Lecture: Monday and Wednesday 3:30-4:50pm

Location: San Marcos Room E-5

3 units

TEXT

PreAlgebra 4th Edition by Aufmann, Barker, and Lockwood.

PERCENTAGES

The student's grade will be based on the following:

10% HOMEWORK

10% QUIZZES

20% TEST #1

20% TEST #2

20% TEST #3

20% FINAL (comprehensive)

HOMEWORK

The homework will be assigned daily and it will be collected on the day of the test. For example, Test #1 is on chapter 1 and 2, so all the homework for those chapters will be due the day you take Test #1. **Make sure you staple and write your name on your homework.** Always label each assignment so that I can give you full credit for the work you have done. *Your homework will be graded on **completeness**, not accuracy.* You can use your homework on the quizzes. Your homework is one of the best tools to study for the exams! Write your homework up on a separate sheet of paper. Your homework needs to be separated from your class notes.

QUIZZES

The quizzes will be given weekly. I will allow you to use your homework to take the quizzes! **Your lowest quiz grade will be dropped!** The quizzes will be based on homework or lecture problems.

*****NO MAKE UP QUIZZES WILL BE ALLOWED!*****

EXAMS

There will be 3 exams throughout the semester. Exams will be 1 hour and 15 minutes long. You cannot use your homework or notes on the exams. You will NOT be allowed to use a calculator on the exams.

-Exam #1 will cover chapter 1 and chapter 2.

-Exam #2 will cover chapter 3 and chapter 4.

-Exam #3 will cover chapter 5, chapter 6, chapter 7, and chapter 8.

*****NO MAKE UP EXAMS WILL BE ALLOWED!*****

FINAL

The Final will be comprehensive. The final is on Friday, December 14, 2007, from 2:00-3:50pm in Room E-5.

GRADE BREAKDOWN:

A	100%-90%
B	89%-80%
C	79%-70%
D	69%-60%
F	below 60%

*****If you miss 2 days of lecture you will be dropped/failed!*** ***

It is so important you come to class **everyday**, that this rule will be strictly enforced! If you are tardy tell me after class why you were late. Remember to tell me why you were late and make sure I mark down that you have attended otherwise you will be marked absent! The instructor reserves the right to **drop** any student who fails to take an exam.

Cheating policy: Please see the Palomar College Code of Conduct with regards to behavior expectations. If you are caught cheating, you will receive a ZERO on that particular work and you will not be allowed to drop that grade. If you are caught cheating a second time you may either receive a grade of F in the class, or be referred to Administration for a hearing which could result in expulsion from Palomar College.

Disable students: Any student requiring special assistance due to a disability must discuss what is needed with me by 9/05/2007.

Last Day to drop with no notation on transcript: Wednesday, September 18, 2007.

Last Day to withdrawal with a "W" on transcript: Saturday, October 13, 2007.

If you want to do well in this class:

1. Come everyday!
2. Ask questions!
3. Bring your book and follow along during lecture.
4. Take NOTES!
5. Be ORGANIZED! (Date notes, keep them in order, keep tests, keep homework, and bring notebook to class).
6. Find a study-buddy in class.
7. If you miss a lecture get the notes you missed from a classmate.
8. Use your class notes and the book to STUDY for the tests and final!
9. Spend at least 3 hours outside of class in preparation for each hour in class.
10. Come to office hours when you have questions!
11. Use the math Learning Center and the computer Lab. The Math Learning center provides **FREE tutoring** on a walk-in basis. They are located in Room E-2 on the San Marcos Campus.

Please:

1. Put your phone on silent!
2. Respect your classmates!
3. If you need help with any of the above talk to me before class!